

# **A G E N D A**

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY**  
**Regular Meeting**  
**County Administration Conference Room**  
**Montgomery County Government Center**  
**May 5, 2008**  
**7:00 P.M.**

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. PUBLIC ADDRESS SESSION**

**IV. CONSENT AGENDA**

**V. INTO WORK SESSION**

- A. Rural Development Loan Refinancing Opportunities Presentation  
by Davenport & Company
- B. PSA FY 2009 Budget
- C. Proposed Rates & Fees

**VI. OUT OF WORK SESSION**

**VII. NEW BUSINESS**

- A. Setting Preliminary Rate Schedule and Authorizing Public Hearing

**VIII. FINANCIAL REPORT**

**IX. DIRECTOR'S REPORT**

**X. AUTHORITY MEMBERS' REPORT**

**XI. ADJOURNMENT**

**TO:** PSA Board of Directors

**FROM:** Robert C. (Bob) Fronk, PSA Director

**DATE:** May 2, 2008

**SUBJECT:** **AGENDA REPORT - PSA REGULAR MEETING – MAY 5, 2008**

**I. CALL TO ORDER**

The Chair will call this meeting to order.

**II. DETERMINATION OF QUORUM**

The Chair will determine if a quorum is present.

**III. PUBLIC ADDRESS SESSION**

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

**IV. CONSENT AGENDA**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 5, 2008.

**V. INTO WORK SESSION**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby enters into Work Session for the purpose of discussing the following:

- A. Rural Development Loan Refinancing Opportunities  
Presentation by Davenport & Company See Item 2.
- B. FY 2009 Budget See Item 3.
- C. Proposed Water/Sewer Fee Changes See Item 4.

**VI. OUT OF WORK SESSION**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby ends their work session to return to regular session.

## **VII. NEW BUSINESS**

### **A. SUBJECT: SETTING PRELIMINARY RATE SCHEDULE AND AUTHORIZING PUBLIC HEARING**

**R08-05-1**

#### **RESOLUTION SETTING PRELIMINARY RATE SCHEDULE AND AUTHORIZING PUBLIC HEARING**

##### **PROPOSED RESOLUTION:**

BE IT RESOLVED, that the Montgomery County Public Service Authority does hereby agree to set the following proposed preliminary schedule fixing and classifying rates, fees and charges for water and sewer service:

Disconnection Fee	-Currently \$45.00 Each Water and Sewer Proposed \$50 for Water Only or Water/Sewer Combined and \$100 for Sewer Only Accounts
Reactivation Fee	-Proposed Fee of \$50
Facility Fee Installment Plan Processing/Handling Fee	-Proposed Five Percent Flat Fee of Total Amount for Twelve Months & Ten Percent Flat Fee of Total Amount for 24 Months or Longer
Plan Review Fee	-Proposed \$100.00 Base Fee & \$0.20 per Linear Foot of Water and/or Sanitary Sewer (Gravity and Force) Main for First Three Reviews. Re-Review Fees for 4 <sup>th</sup> Submission and Beyond, One Half of Initial Review Fee
Construction Inspection Fee	-Proposed \$100.00 per 1,000 Feet or Portion Thereof Each Water and Sewer Systems
Fire Hydrant Maintenance Fee	-Proposed \$35.00 per Fire Hydrant

BE IT FURTHER RESOLVED, by the Montgomery County Public Service Authority, that the Public Service Authority hereby authorizes the Director to advertise a public hearing in accordance with Section 15.2-5136G of the Code of Virginia, 1950, as amended, to be held on August 4, 2008, at 7:00 p.m. in the Montgomery County Government Center, 755 Roanoke Street, 2<sup>nd</sup> Floor County Administration Conference Room in order to receive citizen comments on the preliminary schedule fixing and classifying rates, fees and charges for water and sewer service.

ISSUE/PURPOSE:

A public hearing is required for the PSA Board to implement any change in the rate structure. The public hearing will have to be advertised two times, six days apart, sixty days prior to the hearing. Sixty days will be after the PSA's meeting scheduled for July 7, 2008; therefore, the public hearing will be scheduled for the PSA meeting of August 4, 2008.  
See Item 5.

**VIII. FINANCIAL REPORT**

The financial report for period ending April 30, 2008 will be presented for review and discussion. See Item 6.

**IX. DIRECTOR'S REPORT**

The Director's report will be presented at this time. See Item 7.

**X. AUTHORITY MEMBERS' REPORT**

1. Member Muffo
2. Member Creed
3. Member Perkins
4. Member Brown
5. Member Marrs
6. Member Biggs
7. Member Politis

**XI. ADJOURNMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for June 2, 2008.

**CONSENT AGENDA**  
**May 5, 2008**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
APRIL 7, 2008**

ISSUE/PURPOSE: The above listed minutes are before the  
Board for approval. See Item 1.